

MD ANDERSON ADMINISTRATIVE FELLOWSHIP OPPORTUNITY

Program Description

The MD Anderson Administrative Fellowship offers an opportunity to learn about the organizational structure, philosophy, values, and mission of the University of Texas MD Anderson Cancer Center.

The 18-month fellowship is an operations-based program that focuses on nurturing independence and learning through measurement and evaluation of progress toward educational objectives. The primary intent of the program is to offer early careerists an opportunity to translate academic theory into practice and further develop their leadership styles in a large, academic specialty non-profit hospital.

The MD Anderson Cancer Center Administrative Fellowship provides:

- Knowledge of organizational dynamics gained from working with senior leadership throughout the Institution
- An opportunity for inexperienced managers to obtain an applied foundation in financial management, ambulatory care management, research administration, human resources administration, facility, and strategic planning
- An understanding of the common values shared by all health care professionals at MD Anderson
- Competitive advantage in key healthcare competencies needed by tomorrow's executives.

The Office of the President administers the program with support from the MD Anderson Leadership Institute, and strong connections to the clinical operations, finance, and research enterprise.

Program Objectives:

- Translate and apply financial, economic, market and performance information and models to expand, improve and optimize organizational performance.
- Demonstrate knowledge of the healthcare system and environment in which health services are provided
- Effectively manage relationships, influence individuals and groups, and communicate to take action in the pursuit of organizational goals.
- Develop and define a vision, take initiative, provide direction, manage change, and participate in the planning, development, communication and monitoring required to establish and achieve organizational goals.

- **To Apply:**

Access the application via [MD Anderson Administrative Fellowship Website](#)

The online application is open and will close at 11:59 p.m. CDT on September 11, 2023. All of the following application material must be submitted to SLATE

System Online Application:

Resumé

Personal Statement indicating interest in pursuing an Administrative Fellowship at University of Texas MD Anderson Cancer Center, including

both short- and long-term goals. The statement of interest should be no longer than one page, 700 words.

Three letters of recommendation (at least one academic and one professional). There will be a prompt in the online application to send recommendation requests directly to your references.

Official graduate school transcripts to be self-uploaded into SLATE System Online Application (from all graduate institutions attended).

To Apply URL:

https://trainees.mdanderson.org/register/?id=1191bdbc-95c1-4df8-ac70-f263bef6c329&sys:app:position_ID_id=06B6DFD3-5375-D74F-41D2-04B6D105E883&sys:app:app_ps_dept=e1c8c6e2-0ca3-4d78-8c95-ce6e550e0ebf&sys:app:app_faculty=clholladay&sys:app:app_title=Administrative%20Fellow&sys:app:app_requisition_num=710721-202303101701&sys:app:app_apply_form=&sys:app:app_other_faculty1=&sys:app:app_pos_pro_gname=c7d164f4-615c-46e0-a814-fefe58cd19d9&sys:app:app_is_program=1

Contact Person

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